



MINUTES

Members Meeting

September 27, 2011

The meeting was called to order by DGTA Board Chair, Leif Soderman, at 5:15 p.m.

In attendance

Bob Richards	Steve Hawks	James Grant
Gene Sanders	Sonia Irusta	James Henry
Bill Withrow	Mike Weston	Patrick Cote
Dave Evans	Jeremy Harrison	Haldis Fearn
Dave Jones	Colleen Tieman	Rhonda Jessop
Geoff Leach	Joyce Beerbower	Howard Skolnik

Approval of Minutes

n/a

Board

The new Board members were introduced and introductions were made

Budget

n/a.

New Business

- Joyce Beerbower announced "Earned Credentials" criteria
 - participants who successfully passed the core and at least one specialty area during beta testing have earned those credentials
 - participants in the cut score review and evaluation have earned the credentials in the areas of participation
 - new designation will be Certified Dangerous Goods Professional (CDGP) and Certified Dangerous Goods Trainer (CDGT)
 - The exams developed by DGTA are the basis for the CDGP
 - A CDGT must have attained their CDGP and either the NESHTA CIT exam or present an equivalent instructional technology credential
- David Jones distributed Earned Credentials certificates
 - Those that haven't paid fees will not receive certificates until such time as fees are paid
- Joyce Beerbower explained possible move to have the Institute of Hazardous Materials Management (IHMM) administer the credentials on a go forward basis
 - NESHTA will no longer be administering exams and have moved the CIT and CET exams to The Board of Certified Safety Professionals (BCSP) for administration
 - Under ISO/ANSI rules membership orgs cannot administer examinations which prompted NESHTA's agreement with BCSP
 - NESHTA has advised DGTA must find somebody to administer DGTA exams
 - BCSP too expensive
 - IHMM very interested and a Memorandum of Understanding has been drafted

- DGTA will license exam with IHMM
 - IHMM will commit to funding for cost of putting together system/info for approval by ANSI/ISO
 - Will work to create/audit for CDGP and CDGT
 - Hope to have agreement finalized within a few weeks
- Discussion surrounding credentialing process
- Joyce Beerbower explains Scheme Committee need for volunteers
 - CDGP Committee
 - Commitment to write additional questions as well as determine the qualifications needed to sit for the CDGP
 - Participants will be barred for taking exams for 6 months after participation
 - In addition to the long term commitment as detailed in the Certification Committee Agreement Papers (distributed at the meeting) there will be a need for a 2 or 3 day commitment to attend a question development seminar in the DC area (probably January) where IHMM will to pay airfare and hotel
 - Need 10-15 people
 - CDGT committee
 - No questions writing needed as there is not a DGTA/IHMM exam for this credential
 - This committee will assist in deciding what is equivalent of CIT designations
 - Develop criterion for CDGT's
 - Credentialing good for 5 years
 - Must earn re-certification by sitting exam
 - Recertification will be for all designations at one time rather than calendar time from date of original designation
- General discussion around IHMM staking, scheme sub-committee responsibilities/requirements with regard to re-certifications, promotion of DGTA at various industry events such as COSTHA, DGAC, advertising in trade journals etc. Discussion also included experience, qualifications, standards and education. It was decided that until certification and credentialing process in place that not much work can be done on "recruitment" of new members.
- Bob Richards provided update on UNSCTDG proposal
 - Draft proposal/application has been submitted for consultative status at UN
 - Approval/refusal will likely be made known in December
 - Bob will represent at UN as he is familiar with process, respected in community
 - This allows DGTA to offer value by providing industry prospective, experience
- General discussion around benefits of status, rules around participation at meetings, participation at others like ICAO, IMO
 - Steve Hawkes suggested that we create sub-committee to deal with Int'l regs, creating positions that represent board and members
 - Will re-visit and discuss once approval for consultative status is gained
- Leif Soderman updated members on Website status
 - Members only page has been created
 - To get access you must use email address registered with DGTA
 - System will walk you through creating password and will allow access to page
 - Members should submit ideas, tools, resources that they feel will assist other trainers, members
 - All submissions will be filtered through Rhonda Jessop and then will be posted
 - All minutes from meeting will also be posted
- Haldis Fearn provided update on show Booth
 - DGTA and IHMM will share booth at DGAC meeting
 - Thinking about having booths at COSTHA and possibly NIT League
 - Looking for volunteers to man booth if you will be at DGAC, please advise Haldis directly if available
 - Some general discussion of other possible venues took place

- Leif Soderman tabled subject of possible name change for DGTA
 - No appetite for changing acronym as that is known
 - General discussion took place
 - Decision to leave as is for now and possibly revisit in future

- Leif Soderman initiated discussion about membership fees
 - Proposal to standardize fee schedule so fees are due at fiscal time each year rather than anniversary of initial membership
 - Haldis moved to use June as fee schedule
 - James Grant seconded

- Joyce Beerbower raised concerns about the status of NESHTA since the Executive Director announced his plan to retire at the NESHTA Annual meeting.
 - There was general discussion about whether DGTA stays with NESHTA if there are changes in the organization
 - Steve Hawkes agreed to investigate possibility of having insurance company extended rates to DGTA members if affiliation with NESHTA is dissolved.

Next Meeting

TBA

Motion to adjourn was made at 7:15 p.m. and was passed unanimously.