

BOARD MEMBER COMMITMENT

Responsibilities of a Board Member

As a member of the board of the Dangerous Goods Trainers Association Inc., (DGTA), I understand and agree that I am responsible, collectively with my fellow board members, for ensuring the effective governance of fiscally sound programs as well as strategic direction of the organization. I understand my responsibilities require me to:

1. Know and effectively articulate the mission, purpose, goals, policies and programs of DGTA.
2. Attend at least 80% regular and special board meetings and actively participate in proceedings. I understand that if I am absent without excuse from regularly scheduled board meetings more than three times a year that I will be asked to resign from the board.
3. Maintain and promote high ethical standards including good-faith board decision making and avoiding an actual or perceived conflict of interest with other interests, and/or organizations with which I may be involved. To facilitate this comment, I shall declare any possible conflict to the Board for their action.
4. Maintain the confidentiality of the private information of the organization, the membership and the other board members.
5. Chair and/or participate in at least one board committee.
6. Participate in establishing organizational policies, strategic direction and programs



7. Serve as an advocate for DGTA and represent the organization to individuals, the public and other organizations in a positive and professional manner at all times.
8. Be fiscally responsible for the organization by being familiar with, participating in the development and approving DGTA's budget.
9. Communicate effectively and respect the diverse opinions of others.
10. Agree that in the event I can no longer fulfill my duties and responsibilities as a DGTA board member I will immediately notify the board chair and make arrangements to transfer any outstanding responsibilities to other members of the board.

Name of Board Member

Date

Signature of Board Member

For term beginning _____ and ending _____.